



The Richview Baptist Foundation, a ministry of the Richview Church, is a caring and professional team who live out Christian values in the provision of high quality affordable housing and related services that enrich and vitalize the lives of seniors, their families and our community as a whole.

Position: Full Time Live-in Custodian/Relief Superintendent.

Location: 1540 Kipling Avenue, Etobicoke, Ontario

Start Date: Preference for of December 1, 2020.

Hours: Monday to Wednesday 1:00 p.m. to 10:00 p.m. and Thursday and Friday. 8:00 a.m. to 5:00 p.m. with carrying of on-call building emergency and fire phone nightly and one weekend every third week and during staff vacations.

Key Responsibilities:

- Cleaning of the Residence common spaces, office spaces, washrooms, utility rooms and any accessible windows
- Cleaning/Preparation of suites in transition in cooperation with Building Superintendents
- Light bulb replacement in suites and throughout general building
- Assistance with grounds maintenance throughout the year, including snow clearing and salting of all entrances, 105 Clement Ave., 1540 Kipling Ave., and 1548 Kipling Ave.
- Position involves alternating day and evening shifts
- Emergency on-call coverage overnight and weekends every third week

Qualifications:

- Legally entitled to work in Canada
- Proficiency in cleaning
- Knowledge of technical, mechanical, and emergency systems or willingness to learn
- Ability to respond in emergency situations with competence and effectiveness
- Be in good physical condition as some tasks require above average physical strength and endurance
- Ability to work with a team
- Positive attitude toward seniors
- Position requires a satisfactory Vulnerable Sector Police Check

Please submit your resume to:
Jane Kuchma, Executive Director
Richview Baptist Foundation
1540 Kipling Avenue
Toronto, Ontario M9R 4C6
jkuchma@richviewresidence.org

Closing Date: Resumes and covering letters must be received by October 31, 2020.
Please inform us should you require accommodation for the application process.
Richview Baptist Foundation is an equal opportunity employer.